

Thank you for your interest in Universal Music Christian Group.

Before meeting or setting up a call, we ask that you submit the following information for our review. Please provide *complete* information and return information *electronically* to this e-mail address.

- Label Name
- Key principals and total number of staff
 - Sales Manager
 - Head of Marketing
- Date of establishment – if start-up label, see below*
- Top Artists
- Current Distributor
- Full history of record label
- Full mailing address
- Website address
- List of catalog titles including:
 - Release date
 - Soundscan current year-to-date
 - Soundscan totals for 2009
 - Soundscan totals for 2008
- 2008 vs. 2007 Gross Billing & Returns
- 2009 Sales to date
- Financial Statements for the last two years
 - Balance Sheet
 - Income Statement
 - Cash Flows
- Projected release schedule for next 12 months with estimated release dates, sales, and initial ship quantities. Also include sales history where applicable
- Marketing Plans and Budgets for key new releases

**Start-up labels with no sales history must provide evidence of capital funding sufficient to cover 19 months of operations.*

Please send any music or additional materials to the following address. All physical submissions *must* be accompanied by an electronic submission. *Anything you submit will not be returned to you.*

Thank you,

Universal Music Christian Group
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Universal City, CA 91608

